



ROCKY POINT CHARTER SCHOOL MINUTES

3500 TAMARACK DRIVE, REDDING, CA 96003 · 530-225-0456
Media Center Room

Regular Meeting of The Governing Board
Minutes for March 19, 2019 at 5:30 p.m.

5:00 p.m. Closed Session: Special Education Office
5:30 p.m. Open Session: Media Center

1. FORMAL OPENING CALL TO ORDER BY PRESIDING OFFICER: (Time)

Minutes:

The Formal Opening was called to order at 5:02 p.m.

2. ROLL CALL – CLOSED SESSION:

Minutes:

Richard Thompson absent

All other Trustees were present for Closed Session.

3. APPROVAL OF CLOSED SESSION AGENDA AS PRESENTED: (Action Item)

Motion Passed: Passed with a motion by Mandy Joiner and a second by Danya Estes.

Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

Minutes:

The Closed Session Agenda was approved a presented.

4. **PUBLIC COMMENT:** Under this item, the public is invited to address the Board regarding items that are listed on the Closed Session agenda. Speakers are limited to three (3) minutes (BP#07-05 Pursuant to Ed. Code 54954.3 (b)) and six (6) minutes for individual speakers who utilize a translator (AB 1787/Gov. Code § 54954.3). By law, the Board is not allowed to take action on matters that are not listed on the agenda.

Minutes:

There were no public comments.

5. **RECESS TO CLOSED SESSION: (Special Education Room)**

Minutes:

The Board recessed to Closed Session at 5:03 p.m.

5a. With respect to every item of business discussed in Closed Session pursuant to Government Code Section 54957: Public Employee Discipline/Release/Complaint

6. **RECONVENE TO OPEN SESSION: (This meeting will be held in the Media Center and is open to the public)**

Minutes:

The Board reconvened to Open Session at 5:28 p.m.

7. **CALL TO ORDER: (Time)**

Minutes:

The Open Session meeting was called to order at 5:30 p.m.

8. **ROLL CALL – OPEN SESSION:**

Minutes:

Richard Thompson absent

All other Trustees were present for Open Session.

9. **FLAG SALUTE: (Pledge)**

Minutes:

The pledge was led by Board Member Mandy Joiner.

10. **APPROVAL OF OPEN SESSION BOARD AGENDA AS PRESENTED: (Action Item)**

Motion Passed: Passed with a motion by Danya Estes and a second by Many Joiner

Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

Minutes:

The Open Session Agenda was approved as presented.

11. ANNOUNCEMENT OF ANY REPORTABLE ACTIONS TAKEN IN CLOSED SESSION

11a. With respect to every item of business discussed in Closed Session pursuant to Government Code Section 54957: Public Employee Discipline/Release/Complaint.

Minutes:

There was no reportable action taken.

12. PUBLIC COMMENTS REGARDING ITEMS NOT ON THE AGENDA: Under this item, the public is invited to address the Board regarding items that are not listed on the agenda. Speakers are limited to three (3) minutes each (BP#07-05 Pursuant to Ed. Code 54954.3 (b)) and six (6) minutes for individual speakers who utilize a translator (AB 1787/Gov. Code § 54954.3). By law, the Board is not allowed to take action on matters that are not listed on the agenda.

Minutes:

There were no public comments.

13. SPECIAL BUSINESS/CORRESPONDENCE (Information items)

13a. February 2019 Monthly Financial Report provided by Charter Impact.

Minutes:

Director Shawna Norris shared an overall surplus forecast of \$168K (11% of annual expenses), with expenses forecast at \$36k favorable below budget. Cash is also forecast to end year of \$1 million+ (67% of annual expenses).

13b. CA Department of Education Approval Letter Regarding Rocky Point Charter School's After School Education and Safety Program (ASES) Request for Allowance of Attendance Due to Emergency Conditions for September 7, 2018.

Minutes:

Director Shawna Norris explained that the loss in attendance in the After-School program was due to air quality caused by the Carr Fire.

14. CONSENT ITEMS (Action Items)

14a. Approval of February 12, 2019 Regular Board Meeting Minutes.

14b. Approval of 8th Grade Trip to San Francisco on May 17, 2019.

Minutes:

Director Shawna Norris requested a correction to Item 14b. - 8th Grade Trip date to May 24, 2019.

Motion Passed: Passed with a motion by Mandy Joiner and a second by Danya Estes

Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

15. NEW BUSINESS (Discussion and/or Action Items)

15a. Discussion and Action regarding admittance to Transitional Kindergarten at the beginning of the 2019-2020 school year of student whose fifth birthday falls after cutoff date of December 2nd. Admittance after the start of the school year *may* also be accepted upon fifth birthday, or thereafter, on a *case to case basis* pursuant to EC 4800[b], and RPCS Board Policy #07-07. Request for admittance to be presented by parent to RPCS Board of Trustees.

Minutes:

The Board requested an Academic Assessment be administered on potential TK student prior to enrollment decision for the 2019-20 school year. Director Shawna Norris also stipulated that students who meet the age requirement will be given priority enrollment. The Board agreed to revisit this item during the April 9, 2019 Board meeting after completion of said Assessment.

Motion Passed: Passed with a motion by Mandy Joiner and a second by Danya Estes

Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

15b. Approval of the 2019-2020 Rocky Point Charter School Calendar.

Minutes:

Director Shawna Norris requested an amendment to the 2019-20 School Calendar to add Back to School Night of August 29, 2019 and move Parent/Teacher Conferences from September 23rd-27th to October 7th-11th and move Parent/Teacher Conferences from February 10th-14th to February 3rd 7th.

Motion Passed: Passed with a motion by Mandy Joiner and a second by Danya Estes

Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

15c. Approval of the three (3) year Financial Audit Fee Proposal by Horton McNulty & Saeturn, LLP (HM&S) Audit Firm.

Motion Passed: Passed with a motion by Danya Estes and a second by Mandy Joiner

Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

Minutes:

Director Shawna Norris shared her excitement with the continued relationship with Kalah Horton, Joy McNulty and Taen Saeturn and is looking forward to working with their new audit firm HM&S.

15d. Approval of the California Department of Education (CDE) Waiver Request for Allowance of Attendance Due to Emergency Conditions.

Motion Passed: Passed with a motion by Mandy Joiner and a second by Danya Estes
Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

Minutes:

Director Shawna Norris explained that the waiver is being requested for the school closures due to county-wide severe weather, snow and loss of power on February 13-15, 2019. School was closed due to precautionary measures taken to ensure student and staff health and safety.

15e. Approval of the California Department of Education (CDE) Waiver Request for Allowance of Attendance for RPCS After School Education and Safety Program (ASES) Due to Emergency Conditions.

Motion Passed: Passed with a motion by Danya Estes and a second by Mandy Joiner
Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

Minutes:

Director Shawna Norris explained that the waiver is being requested for the school closures due to county-wide severe weather, snow and loss of power on February 13-15, 2019. School was closed due to precautionary measures taken to ensure student and staff health and safety.

16. STAFF REPORTS (Information Items)

Minutes:

Staff Member Lisa Guido reported the success of her Weather Expedition to KRCR, Live Tadpoles Expedition, and the upcoming Kindergarten Roundup with newly enrolled students for the 2019-20 school year. Staff Member Meghan Martin reported on her Space Expedition (Vacationing in the Milky Way), Animal Adaptation Expedition, and the Girls on the Run running club which features a great curriculum focusing on character building.

17. DIRECTOR/PRINCIPAL COMMENTS

Minutes:

Director Shawna Norris mentioned the end to the First Trimester of school and the upcoming State Assessments for 3rd-8th grade students. She reported on the hard work of the PTO with their drive-thru BBQ and Color Run. Ms. Norris also shared a few letters written by 5th grade students to the Board of Trustees thanking the Members for allowing them to attend WES Camp this year, sharing their favorite experiences and joy to participate.

18. BOARD COMMENTS

Minutes:

Board Member Danya Estes thanked Director Shawna Norris for all her hard work and dedication to the students, school and employees. Ms. Estes commented how the effect of Ms. Norris's leadership is reflected in her employees and their equal dedication and hard work to ensure the success of all RPCS students.

19. RECESS TO CLOSED SESSION, IF NEEDED: (Time)

Minutes:

There was no recess to Closed Session.

19a. Reconvene to Open Session: (Time)

19b. Announcement of Any Reportable Action Taken in Closed Session:

20. ADJOURNMENT: (Time)

Motion Passed: Passed with a motion by Danya Estes and a second by Mandy Joiner
Richard Thompson absent

Yes Susanne Lapointe

Yes Danya Estes

Yes Mandy Joiner

Minutes:

The meeting was adjourned at 5:52 p.m.

Susanne Lapointe, Secretary of the Board